

HOSPICE PETERBOROUGH
37th ANNUAL GENERAL MEETING

Thursday, June 12, 2025

Jalynn Bennett Amphitheatre, Traill College, Trent University
10:30 A.M.

MINUTES

Present:

Karen	Auger	Nancy	Harries	Carolyn	Parkes
Carolee	Awde	Jim	Harries	Carol	Perley
Andrea	Barrett	Hajni	Hos	Wil	Pialagitis
Shelley	Barrie	Marie	Hynes	Barb	Ross
Jessalyn	Beaudette	Margaret	Keatings	Jane	Scott
Mary	Blair	James	Kelsey	Jamie	Stephen
Greg	Blair	Tom	Labranche	Jamie	Stephens
Chris	Blake	Kathy	LaBranche	Jill	Stocker
Meaghan	Blodgett	Gisele	Lalonde	Linda	Sunderland
Rochelle	Bowers	Edna	Latone	MC	Tang
Adam	Burns	Danielle	Lemoine	Brenda	Warner
Alison	Casey	Bruce	Levia	Natalie	Warner
JD	Cromie	Bill	Lockington	Don	Watkins
John	Cunningham	Cindy	MacLean	Amy	Watson
Alice	Czitrom	Sheila	MacPherson	Diane	Watson
Marie	Dietrich	Beth	Mainprize	Becca	Webster
Jill	Duncan	Dan	Marinigh	Natalie	Whiting
Heather	Eatson	Peg	McCracken	Cora	Whittington
Ron	Fotheringham	Cheryl	McFarlane	Barb	Woolner
Mary	Giroux	Christina	Murphy	Carolyn	Young
Andrew	Graham	Alley	Murphy		
Paula	Greenwood	Erin	Newman-Waller		
Tia	Grills	Erin	O'Brien		
Jean	Hall	Aimee	O'Reilly		

1. Welcome and explanation of voting privileges; Approval of agenda.

Adam Burns

President, Board of Directors

Board President Adam Burns thanked David Kennedy for his presentation and welcomed all in attendance to the 2025 Annual General Meeting (AGM). The meeting was called to order at 10:38am. Adam explained that the voting members for Hospice Peterborough are any active volunteer within the last year, aged 18 and over, including Board and committee members.

2. Motion to approve the AGM 2025 agenda and the minutes of the 2024 AGM

Adam Burns

President, Board of Directors

MOTION: Be it resolved that the agenda of the 2025 AGM be approved and that the minutes of the AGM of June 13, 2024 be approved.

Moved by: Mary Blair

Seconded by: Heather Eatson

All in favour. Motion carried.

3. Financial Report

Marie Dietrich

Grant Thornton LLP

Marie Dietrich, from Grant Thornton, thanked the entire finance team for an amazing audit. She then reviewed main points from the 2024/25 audited financial statements, including the statement of operations, funding categories, expenses and statement of Hospice financials position. She shared that Hospice Peterborough is in a very healthy financial situation.

4. Motion to Accept the Financial Report

Adam Burns

President, Board of Directors

MOTION: Be it resolved that the Financial Report for the year ended March 31, 2025 be accepted.

Moved by: Dan Marinigh

Seconded by: Marie Hynes

All in favour. Motion carried.

5. Motion to appoint auditors for fiscal year 2025-2026

Adam Burns

President, Board of Directors

Adam shared with those in attendance that the Board has recommended the reappointment of the Grant Thornton as Hospice Peterborough's auditors for the 2025-26 fiscal year.

MOTION: Be it resolved that Grant Thornton LLP be appointed as auditors of Hospice Peterborough for the fiscal year 2025-2026.

Moved by: Dan Marinigh

Seconded by: Marie Hynes

All in favour. Motion carried.

6. Board Report

Adam Burns

President, Board of Directors

Adam Burns provided the board report to those in attendance. Adam shared that the past year was an incredible time of growth and achievement for Hospice Peterborough. We strive to find new ways to better serve our community, even though needs of our community continue to change.

Adam highlighted some of the accomplishments from the past year including successfully preparing for and completing the accreditation process in September and celebrating a 97.1% score – a testament to the hard work and time that was put in by the hospice team. This past year we received funding for Hospice Peterborough's grief programming, and we were able to offer various grief programs including the Survivors of Suicide Loss support group, and the Overdose Loss support group, among others.

We were able to work with our community partner One City to offer grief listening to their clients, and offer expressive arts programs. Stars for a Dark Night invited community members to add stars to an installation at the Peterborough Public Library and attend a community memorial in December to remember those close to them who have died. Hospice Peterborough also celebrated the third annual Youth and Children Symposium.

A program coordinator for Hospice Norwood was hired to help organize programs in Norwood like grief chat, moving with hospice, volunteer training, etc. During the ice storm Hospice Norwood opened their doors to the community for warmth, a place to charge phones, work and stay until the power was restored in their homes.

Adam shared that our donors continued to show their commitment to sustainability and growth for Hospice Peterborough, through giving to our very successful Annual Appeal - despite a mail strike - participating in and donating to a record breaking Hike for Hospice, and hosting many fantastic third-party events like the Glenn Stokoe Memorial Golf Tournament, Tee it up for Hospice, Corporate gift packages through Living Local Market place, a prom night mystery fundraiser, and many more.

Adam also shared that during this past year the Board made it a priority to get to know more community partners and invited a new community organization to each meeting to talk with the Board about the work they do. These organizations included the Peterborough Ontario Health Team, the New Canadians Centre, etc. The more we connect with our community partners the more we learn about who we are serving and who we could be serving. Adam shared that this year a formal compensation review was completed for the organization by an external consultant to ensure all staff are treated fairly and equitably. Adam shared that our staff and volunteers continue to inspire with their hard work and grace.

Adam thanked outgoing board members Kirsten Burgomaster, Christina Murphy, Richard Johnston and Mary Blair for their commitment to Hospice Peterborough and their time on the Board. Adam shared his heartfelt gratitude to everyone who makes the work of Hospice Peterborough possible – staff, volunteers, and donors!

7. Nominations Report and Board Elections

Mary Blair

Chair of Governance Committee

Mary presented the report from the Governance Committee. The biographical information of the Board members was provided to members ahead of the AGM and is part of the AGM package.

Each year the Board conducts a thorough recruitment process, which includes a skills gap analysis. Mary shared that the Board of Directors recommend Karen Auger, Max Moloney, Jim Harries, Bill Lockington, and Stuart Harrison to join the Board for a 3-year term.

MOTION: Be it Resolved that the following Board Members be elected for their first term:

Karen Auger, Max Moloney, Jim Harries, Bill Lockington, Stuart Harrison

Moved by: Mary Blair

Seconded by: Heather Eatson

All in favour. Motion carried.

8. Recognition of Board and Staff

Hajni Hős

Executive Director

Hajni Hos shared that Hospice Peterborough is governed by Board member who bring diverse skills to help shape hospice palliative care in our community. The Board makes each meeting fun and enjoyable; they show respect for the opinions of their peers and they are committed to consensus. Thank you to all Board and committee members for their time and dedication this past year. Hajni shared a special thank you to the four Board members who are retiring from the Board this year - Kirsten Burgomaster, Christina Murphy, Richard Johnston and Mary Blair. Hajni thanked Adam Burns, the Board chair for 2024/25, for the skill at which he helped navigate the Board through deep and complex conversations with patients and understanding over the last year. He worked to ensure a consensus was reached on issues and that everyone was able to support the outcome of a decision.

Hajni thanked all hospice volunteers for their work and dedication. She shared that Hospice Peterborough would not be able to function or support our clients at the level we do without our volunteer team. The number of volunteer hours in 2024-25 equaled to the work hours of eight full-time employees.

Hajni thanked all of our donors for their unwavering commitment which has sustained our mission and touched our clients' lives during their most vulnerable times. She emphasized that our donors make our work possible.

Lastly, Hajni shared a thank you to the hospice staff team and the peace, dignity and comfort they have for our clients and their families. She emphasized that the staff team works in the background and team members have their hearts in their work, from mopping the floor to singing a song to sitting quietly with a client, each act makes an impact to those we support.

9. Recognition of Volunteers

Carolyn Parkes, Volunteer Lead
and ***BJ Ross***, Volunteer Coordinator

BJ Ross shared that it was another amazing year for Hospice Peterborough Volunteers! Our

active volunteer base grew to over 190 dedicated people, with two 30-hour volunteer trainings were held throughout the year and new and eager volunteers ready to join the team in providing a range for supports from fundraising to reception, from being a hospice singer to sitting at the bedside in the residence, to visiting with clients in their home to providing support during one of the many retreats held each year. This past year our volunteers took on new opportunities like grief listening, client experience survey calls, and cultural safety training. Our volunteers are a bright enthusiastic group which we are so excited to work with each day. BJ recognized volunteers who hit milestones this year in their volunteering with Hospice Peterborough.

5 years – Marie Hynes and Dr. Becca Webster (the only two volunteers to join the organization in 2020 due to the pandemic, they both joined the Board)

10 years – Bob Campbell, John Corso, and Laurie Elliott

15 years – Gisele Lalond

20 years – Don Watkins

Adam Burns shared a story with those in attendance regarding how committed our volunteer team is to Hospice Peterborough. He shared that the accreditors came earlier in year and shared that the one negative they could come up with was “you have too many volunteers” – how do you manage this many people. During a time when every organization is in need of volunteers we have the support of many dedicated volunteers. Thank you to all volunteers!

10. Motion to Adjourn with closing remarks.

Adam Burns

President, Board of Directors

MOTION: *Be it Resolved that the 2025 AGM of Hospice Peterborough is adjourned at 11:18 am.*

Moved by: Mary Blair

All in favour. Carried.